

INSTRUCTIONS FOR CHANGE OF OWNERSHIP AFTER OWNER'S DEATH
(AFFIDAVIT OF HEIRSHIP)

If a deceased owner's Estate will not be probated, XTO requires the following documentation in order to update our records to reflect the appropriate ownership:

- Death Certificate (copy is sufficient)
- Affidavit of Heirship **recorded in the county where the property/well is located**. This document should be completed by disinterested parties (people who will not benefit from the Estate).

Click on the PDF to download an Affidavit of Heirship form and guidelines to assist you in completing the document.

You will need to confirm the requirements for legal description identification with the county clerk's office.

Please insure that you furnish the Name, Address, Social Security/Federal Tax Identification number, and date of birth for each heir.

You can access the National Association of Counties website to find the county clerk's address:

<http://www.naco.org>

Please forward a copy of the **recorded** Affidavit of Heirship to:

XTO Energy Inc.
Attn: Division Order Department
810 Houston St.
Fort Worth, TX 76102-6298

If you have any questions, please call our Owner Relations Line at 866.886.2613 Option 2, or send an email to: divorder@xtoenergy.com.

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